



The Bellbird Primary School

Parent Forum – Meeting 2 Minutes

Date: Wednesday 11th February 2026

Time: 5:30 to 6:30 pm

1. Present

- James Puxley – Headteacher (Chair)
- Amie Clarke
- Grant Severets
- Katy Holloway
- Steph Popa
- Nicola Francis-Newton

2. Minutes of the Previous Meeting

Clubs

Parent representatives praised the range and quality of the club choices currently on offer.

Max Pauley was particularly commended; parents felt that children were able to relate to him well and described him as very approachable.

The Key Stage One choir received special praise, with parents noting how positively children have responded to it.

3. Communication Between Home and School

Parents expressed satisfaction with the new Sway communication format. They particularly appreciated:

- All key dates being collated in one place.
- The ease of use on mobile devices.

Concerns were raised regarding responses to parent emails:

- Parents would like emails to be acknowledged promptly by the office, even if a full response cannot be given immediately.
- The office team should acknowledge receipt and confirm that the message has been passed on.

Parents welcomed the opportunity to look at children's books following class assemblies and requested this be consistent across all year groups.

4. Learning and Curriculum Priorities

Parents discussed the awarding of house points and felt this should be applied consistently, particularly in relation to reading and completed work.

It was noted that in Year Three not all reading books have associated reading quizzes. Teachers are asked to remain mindful of this.

Homework:

- Where a child has invested significant time and effort into a homework project, this should be acknowledged in class.
- Children could be given opportunities to share their work with classmates where appropriate.

5. Behaviour

The Headteacher confirmed that a new behaviour policy will soon be developed in preparation for a September 2026 start.

Parents requested more information regarding individual positive rewards and how the school recognises effort and improvement, particularly for children who are not high academic achievers.

- Postcards home?
- Positive text messages home?
- Recognition of effort and progress as well as attainment.

6. Wellbeing

Parents noted and appreciated the increased supervision at lunchtime.

7. Clubs – Allocation and Waiting Lists

Parents suggested that where a child does not gain a place in a club, they should automatically be placed on a waiting list and given first refusal when the club next runs. (Lack capacity in the office team to achieve this).

8. Site and End of Day Arrangements

Concerns were raised regarding the sporadic way in which children, particularly in Early Years and Key Stage One, leave the building at the end of the day. All clocks synchronized.

Action: James will speak to Alin Foster, Site Manager, to review and coordinate Key Stage One end of day procedures to ensure greater consistency.

9. Date of Next Meeting

Wednesday 15th July 2026

Meeting closed at 6:30 pm.